

**TOWN of BERLIN**  
**108 Shed Rd**  
**Berlin, VT 05602**

Minutes of: Berlin Post Office Committee  
April 30, 2007  
5:00 PM  
Municipal Office Building

Attending: Pat McDonald, Dan Cambra, Patti Lewis, and Rosemary Morse  
Guest: Ted Brady, Field Representative for Senator Patrick Leahy

1. Meeting was called to order by Pat McDonald, at 5:15 PM.
2. No Public Comment
3. Committee Assignment Updates

Members discussed the letters that were mailed to the Congressional delegation representatives. The letters were a collaborative effort by Dan and Pat. Follow up calls were made to each office, inviting them to attend one of our meetings.

Pat reported that she has spoken to the Barre City Postmaster, and that it might be doable for Berlin residents to use Berlin with the Barre zip code. The Postmaster had also explained to her that there are city union carriers and rural union carriers. Salaries for the two different carriers are arrived at differently. This is probably what the postal service was referring to when they originally said that Berlin was too rural.

Pat also reported that she had talked with officials in Georgia, VT. They explained the process that they have gone through to be able to use their Town name in their addresses. They will be using Georgia, VT with the St. Albans zip code.

4. Ted Brady, from Sen. Leahy's office went through the steps that we should take to make our formal request.

First Berlin need to decide what exactly we want: Our own Zip Code, our own Post Office, or just to be able to use Berlin in all our addresses. He also stated that the Post Office doesn't use a zip code to identify a Town. They use a zip code to identify a postal delivery area.

He suggested we compile all the documentation that we want, draft an official letter of request and send it to our congressional delegation asking that they make our request to the Postal Service. The congressional delegation would then make the request, including all our documentation, to the district Office of the Postal Service in Manchester NH. That office would make the determination.

**Documentation for this official request that we are doing or have already done:**  
Survey mailed to all the businesses - include the results

Petition - Over 200 signatures already. Petition will be mentioned to everyone coming into the Town Clerk's Office on the next tax day, May 21, to get as many more signatures as possible.

Video – Patti and Bill will get it the video done and then Patti will see if a narration can be added after.

List of businesses, services, facilities, utilities, etc., that Berlin has within the Town

Include the fact that we already have an inactive zip code that was used by Berlin - 05668

**Documentation still to do:**

Pat will send a letter to the editor for the World, along with a block type petition for resident to sign and return to the committee.

Dan will put together information for an article in the Times Argus. Possibly the reporter that did the article about the Town Center could be contacted to write the article.

Ask any business in Town that to write a letter for the Town.

Pat will ask our State Senators to write letters for us and she will write one as our State Representative.

Minutes of the previous meeting were approved by voice vote.

The next meeting will be May 21, 2007 at 5:00 PM.

Meeting adjourned at 6:20PM.

Rosemary Morse  
Post Office Committee Secretary