

APPENDIX G

SUBMISSION OF MOVEMENT REQUIREMENTS TO ANNEX ____ (REPORTS) TO MACOM OPLAN

MOVEMENT REQUIREMENTS REPORT

(Movement by Military Air Only)

G-1. Purpose.

To establish movement requirements for the deployment and redeployment of units in support of operation plan.

G-2. Preparing Agencies.

Installation Transportation Office/Division Transportation Office as appropriate.

G-3. Movement Requirements Submission.

a. Participating units/forces cannot be predetermined; therefore, rapid, accurate reporting at the time they are so designated is essential.

b. Air movement requirements of all Army elements in support of OPLAN GRAPHIC HAND will be reported by the installation's transportation office/division transportation office (as appropriate) to MACOM Operations Center with confirmation by priority message. Requirements will be provided in the following format: (In accordance with AR 59-9.)

(1) *Overall Security Classification of SAAM.* (Special weapons movement will carry a minimum classification of restricted data to identify movements.)

(2) *Mission Number Assigned by the Requesting Department.*

(3) *Priority Assigned* (as explained in section III).

(4) *Unit and Project Name* (or nickname).

(5) *Route.* (All of the following to be identified by airfield, e.g. Anderson AFB vice Guam.)

(a) Onload.

(b) En route stops.

(c) Offload.

(6) *Dates.* Do not request specific times unless absolutely necessary. If specific times are requested, use "Z" or "GMT" time, not local time. If more than one onload/offload, give availability, desired pickup, and delivery of each.

(a) Availability.

(b) Date pickup is desired.

(c) Date delivery is required.

(7) *Passengers.*

(a) Total number of passengers. If a cargo SAAM requirement, indicate names of passengers who may be couriers, technical escorts, or foreign nationals.

(b) Total weight of excess baggage—do not include normal baggage weight.

(8) *Cargo Measurements.*

(a) short tons of cargo, to the nearest ton. Do not include baggage weight.

(b) Total cube (cubic feet).

(9) *Security Classification of Cargo.* If cargo is unclassified, so indicate.

(10) *Commodity Description and Any Other Pertinent Information.* Use complete service nomenclature and Department of Transportation (DOT) shipping name and class, if appropriate.

(11) *Weight and Dimension.*

(a) Weight of the largest single item (LSI) in pounds, followed by cube. Example: 780/95.

(b) Dimension of the largest single item in inches; specify length, width, and height. See descriptions of outsize and oversize cargo. Indicate in remarks section all wheeled or skid-mounted cargo exceeding 104" in length, 60" in width, or 48" in height.

(12) *Net Explosive Weight.* Indicate in the remarks section the net explosive weight (NEW) by class and quantity—distance (Q-D) class of each item containing class A or B explosives. (For special weapons, provide the number and type units, type container, unit weight, net explosive weight, and total weight in the onload/offload order. Data must be derived from TO 1 IN-45-51 and TO 11N-45-51 A(A).)

(13) *Identify Appropriate Paragraphs of 71-4/DSAM 4145.3/TM 38-250/NA VSUP PUB 505/MCOP 4030-19.* Identify each dangerous item and cite all applicable lowest subparagraph in compliance thereto for each item. (Use remarks section, if necessary.) Dangerous materials are not airlifted unless all provisions of subject manual have been complied with.

(14) *Contacts.* Indicate full names, office, and home phone numbers, including AUTOVON or commercial, as applicable, of two individuals at each stop.

(a) Onload.

(b) En route.

(c) Destination.

(15) *Billing Instructions.* Include the CIC, TAC, or appropriation chargeable, as appropriate. If

none of these are available, include the name and address of a specific organization responsible for reimbursing on direct billing basis.

(16) *Remarks.* Add the following:

(a) Geographic location of information addresses. The addresses must be identified fully, for example-COMNAV-AIRPAC, San Diego, CA.

(b) If internal office symbol is required, it must also be furnished.

(c) Justification for short notice clearance of cargo and aircraft. This justification must include detailed description of commodity requiring clearance. Requirements submitted within 72 hours of desired movement date are considered an emergency. A statement as to the emergency and a justification for airlift within 72 hours must be included in this section.

(d) SAAM requirements for channel extension include the following additional information:

1 Transportation control number (TCN).

2 MAC channel mission identifier to be extended (e.g., AKA 459Y/140).

3 Contact is initial MAC channel onload station and point of channel extension.